

2016

**NSW VERTEBRATE
PEST MANAGEMENT
SYMPOSIUM**

25th – 27th October 2016
Red Oak Function Centre,
Turners Vineyard, Orange, NSW
www.vpmsymposium2016.com.au

Poster Preparation Guidelines (Electronic Posters)

ELECTRONIC POSTER INSTRUCTIONS

- If you wish to prepare an Electronic Poster, please email the conference organisers before **Friday 2nd September**.
- Electronic posters will be prepared using a PowerPoint template (supplied), and will be displayed on interactive 55inch LCD TV screens. The template will be emailed to you if you select the electronic poster option.
- There are two slides in the template. The first is a title slide. Please include your poster title (as included in your abstract), author names and organisations.
- The second slide is your “poster”. Only two slides (total) are allowed per poster – please don’t add additional slides.
- If using animations, please set to start automatically.
- Video content must be limited to 30 seconds.
- The deadline to submit your Electronic Poster is **Friday 14th October**.

Poster Preparation Guidelines (Hard Copy Posters)

HARD COPY POSTER INSTRUCTIONS

1. Poster preparation – maximum size for posters is B1 size (707mm wide X 1000mm high) for **portrait** orientation only.
2. **Please bring your own Blu-tack to attach your poster**
3. Please do not send posters to the Conference Managers – you will need to bring your poster with you to the Conference.
4. The Conference Managers / Venue cannot store posters at the conclusion of the conference. It is therefore the responsibility of each poster presenter to collect posters by 12.30pm on Thursday 27th October.

SET-UP / PACK DOWN TIMES

Posters can be set-up from 11.00am on Tuesday 25th October, from 8.30am on Wednesday 26th October or from 8.30am on Thursday 27th October. If you are only attending part of the conference, please set up your poster during the registration time on the day you are attending. Posters will need to be collected no later than 12.30pm on Thursday 27th October.

Posters will be on display for the duration of the conference. If you are only attending part of the conference, please put up your poster when you arrive, and take it down when you leave.